

**City of Holbrook  
Variance Permit**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Site Address: \_\_\_\_\_ Parcel No. \_\_\_\_\_

Zone: \_\_\_\_\_

Variance Requested: \_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**Holbrook City Code 6-1-3: Variance allows a use that other property owners enjoy in the same zone but, because of the particular physical surroundings, size, shape, or topographical condition of the property, compliance would result in a particular hardship upon the owner.**

**Official Use Only**

Fee: \$100.00

Date Paid: \_\_\_\_\_

At least one of the following must be met for approval:

Variance requested because of particular physical surrounding?

\_\_\_ Yes \_\_\_ No

Variance requested because of property size?

\_\_\_ Yes \_\_\_ No

Variance requested because of property shape?

\_\_\_ Yes \_\_\_ No

Variance requested because of property topographical condition?

\_\_\_ Yes \_\_\_ No

Landowners within three (300) feet were notified.

\_\_\_ Yes \_\_\_ No

Letter Date: \_\_\_\_\_

Public Hearing was published at least fifteen days prior to hearing.

\_\_\_ Yes \_\_\_ No

Meeting Date: \_\_\_\_\_

\_\_\_ Approved \_\_\_ Denied

Notes: \_\_\_\_\_

Planning and Zoning Commission Chairman Signature: \_\_\_\_\_