

**Official Budget Forms**

**City of Holbrook**

**Fiscal year 2023**

**City of Holbrook**

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**Fiscal year 2023**

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**City of Holbrook**  
**Summary Schedule of estimated revenues and expenditures/expenses**  
**Fiscal year 2023**

Fiscal year		S c h		Funds							
				General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total all funds
2022	Adopted/adjusted budgeted expenditures/expenses*	E	1	5,772,330	4,005,282	0	252,908	0	1,950,342	0	11,980,862
2022	Actual expenditures/expenses**	E	2	5,605,018	1,872,509	0	48,065	0	1,732,156	0	9,257,748
2023	Beginning fund balance/(deficit) or net position/(deficit) at July 1***		3	0	0	0	0	0	0	0	0
2023	Primary property tax levy	B	4	106,140							106,140
2023	Secondary property tax levy	B	5								0
2023	Estimated revenues other than property taxes	C	6	6,625,149	5,140,062	0	290,000	0	2,170,035	0	14,225,246
2023	Other financing sources	D	7	0	0	0	0	0	0	0	0
2023	Other financing (uses)	D	8	0	0	0	0	0	0	0	0
2023	Interfund transfers in	D	9	0	0	0	0	0	0	0	0
2023	Interfund Transfers (out)	D	10	0	0	0	0	0	0	0	0
2023	Line 11: Reduction for fund balance reserved for future budget year expenditures		11								
	Maintained for future debt retirement										0
	Maintained for future capital projects										0
	Maintained for future financial stability										0
											0
2023	Total financial resources available		12	6,731,289	5,140,062	0	290,000	0	2,170,035	0	14,331,386
2023	Budgeted expenditures/expenses	E	13	6,972,196	5,140,062	0	290,000	0	2,170,035	0	14,572,293

**Expenditure limitation comparison**

1	Budgeted expenditures/expenses
2	Add/subtract: estimated net reconciling items
3	Budgeted expenditures/expenses adjusted for reconciling items
4	Less: estimated exclusions
5	Amount subject to the expenditure limitation
6	EEC expenditure limitation

	2022	2023
1	\$ 11,980,862	\$ 14,572,293
2		
3	11,980,862	14,572,293
4		
5	\$ 11,980,862	\$ 14,572,293
6	\$	\$

☐ The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes expenditure/expense adjustments approved in the current year from Schedule E.

\*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

\*\*\* Amounts on this line represent beginning fund balance/(deficit) or net position/(deficit) amounts except for nonspendable amounts (e.g., prepaids and inventories) or amounts legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**City of Holbrook**  
**Tax levy and tax rate information**  
**Fiscal year 2023**

	<u>2022</u>	<u>2023</u>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>104,954</u>	\$ <u>106,140</u>
2. Amount received from primary property taxation in the <b>current year</b> in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ <u>104,954</u>	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>104,954</u>	\$ <u>106,140</u>
Property tax judgment	<u>                    </u>	<u>                    </u>
B. Secondary property taxes	<u>                    </u>	<u>                    </u>
Property tax judgment	<u>                    </u>	<u>                    </u>
C. Total property tax levy amounts	\$ <u>104,954</u>	\$ <u>106,140</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) <b>Current</b> year's levy	\$ <u>104,954</u>	
(2) Prior years' levies		
(3) Total primary property taxes	\$ <u>104,954</u>	
B. Secondary property taxes		
(1) <b>Current</b> year's levy	\$ <u>                    </u>	
(2) Prior years' levies		
(3) Total secondary property taxes	\$ <u>                    </u>	
C. Total property taxes collected	\$ <u>104,954</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u>0.4866</u>	<u>0.4854</u>
Property tax judgment	<u>                    </u>	<u>                    </u>
(2) Secondary property tax rate	<u>                    </u>	<u>                    </u>
Property tax judgment	<u>                    </u>	<u>                    </u>
(3) Total city/town tax rate	<u>0.4866</u>	<u>0.4854</u>
B. Special assessment district tax rates		
Secondary property tax rates—As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**City of Holbrook**  
**Revenues other than property taxes**  
**Fiscal Year 2023**

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
<b>General Fund</b>			
<b>Local taxes</b>			
City Sales Tax 2%	\$ 2,240,000	\$ 2,496,808	\$ 2,500,000
City Sales Tax 1%	1,120,000	1,290,530	1,300,000
Franchise Revenues	115,076	95,559	100,000
Lodgers Tax	160,000	284,732	284,732
<b>Licenses and permits</b>			
Building Permits	18,500	28,859	30,000
<b>Intergovernmental</b>			
State Sales Tax	596,940	576,631	695,350
Urban Revenue Sharing	663,340	640,689	937,636
Vehicle License Tax	384,607	376,067	453,672
Navajo County Flood Control	50,000	50,000	50,000
<b>Charges for services</b>			
Golf Course Revenue	65,000	65,000	65,000
Abatements	1,000	1,800	1,800
Cemetery	25,000	30,000	30,000
Fitness Center	23,000	28,000	28,000
Recreation Center	300	400	400
Swimming Pool	14,500	14,500	14,500
Facilities Rental	16,000	10,000	10,000
Dog Pound	15,000	15,000	15,000
Airport	28,000	35,000	35,000
<b>Fines and forfeits</b>			
Court Fines	20,000	20,000	20,000
Library Fines	300		
Police	6,000	3,220	6,000
<b>Interest on investments</b>			
Interest Earnings	12,000	(36,000)	12,000
<b>In-lieu property taxes</b>			
<b>Contributions</b>			
Voluntary contributions			
<b>Miscellaneous</b>			
Auction Proceeds			
Employess Related Reimbursement	21,878	21,059	21,059
Miscellaneous	4,500	47,354	15,000
<b>Total General Fund</b>	<b>\$ 5,600,941</b>	<b>\$ 6,095,208</b>	<b>\$ 6,625,149</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**City of Holbrook**  
**Revenues other than property taxes**  
**Fiscal Year 2023**

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
<b>Special revenue funds</b>			
Water Adjudication Fee	\$ 168,600	\$ 171,056	\$ 171,056
Water Adjudication Grant		289,500	
	\$ 168,600	\$ 460,556	\$ 171,056
Highway Users Revenue Fund	\$ 768,565	\$ 749,301	\$ 907,282
	\$ 768,565	\$ 749,301	\$ 907,282
Impound Fee Fund Balance	\$ 24,987	\$	\$ 25,287
Impound Fee	3,000	300	2,000
	\$ 27,987	\$ 300	\$ 27,287
Grants	\$ 2,987,598	\$ 1,007,801	\$ 3,978,506
	\$ 2,987,598	\$ 1,007,801	\$ 3,978,506
JCEF Fund Balance	\$ 37,640	\$	\$ 37,140
JCEF	1,000		
	\$ 38,640	\$	\$ 37,140
State Fill The Gap Fund Balance	\$ 18,791	\$	\$ 18,791
State Fill The Gap	1,000		
	\$ 19,791	\$	\$ 18,791
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>Total special revenue funds</b>	\$ 4,011,181	\$ 2,217,958	\$ 5,140,062

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**City of Holbrook**  
**Revenues other than property taxes**  
**Fiscal Year 2023**

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
<b>Debt service funds</b>			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>Total debt service funds</b>	\$	\$	\$
<b>Capital projects funds</b>			
Wastewater Capital Fund Balance	\$ 87,391	\$	121,490
Wastewater Capital	53,453	53,510	53,510
	\$ 140,844	\$ 53,510	\$ 175,000
Water Capital Fund Balance	\$ 59,064	\$	\$ 61,470
Water Capital	53,000	53,530	53,530
	\$ 112,064	\$ 53,530	\$ 115,000
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>Total capital projects funds</b>	\$ 252,908	\$ 107,040	\$ 290,000

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
Permanent funds			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Total permanent funds	\$	\$	\$
Enterprise funds			
Sanitation Fee	\$ 529,513	\$ 556,623	\$ 593,082
Sanitation Station Revenue	38,000	22,703	24,000
Sanitation Miscellaneous	1,860	18,000	19,000
	\$ 569,373	\$ 597,326	\$ 636,082
Wastewater Fee	\$ 598,680	\$ 639,765	\$ 681,670
Wastewater Connections Charges			
	\$ 598,680	\$ 639,765	\$ 681,670
Water Fee	\$ 709,961	\$ 711,387	\$ 757,983
Water Sales	5,328	6,000	6,300
Sun Valley	23,000	23,703	24,000
Water Miscellaneous	44,000	65,931	64,000
	\$ 782,289	\$ 807,021	\$ 852,283
	\$	\$	\$
	\$	\$	\$
Total enterprise funds	\$ 1,950,342	\$ 2,044,112	\$ 2,170,035



Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
<b>Internal service funds</b>			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>Total internal service funds</b>	\$	\$	\$
<b>Total all funds</b>	\$ 11,815,372	\$ 10,464,318	\$ 14,225,246

Official City/Town Budget Forms

**City of Holbrook**  
**Other financing sources/(uses) and interfund transfers**  
**Fiscal year 2023**

Fund	Other financing 2023		Interfund transfers 2023	
	Sources	(Uses)	In	(Out)
<b>General Fund</b>				
	\$	\$	\$	\$
<b>Total General Fund</b>	\$	\$	\$	\$
<b>Special revenue funds</b>				
	\$	\$	\$	\$
<b>Total special revenue funds</b>	\$	\$	\$	\$
<b>Debt service funds</b>				
	\$	\$	\$	\$
<b>Total debt service funds</b>	\$	\$	\$	\$
<b>Capital projects funds</b>				
	\$	\$	\$	\$
<b>Total capital projects funds</b>	\$	\$	\$	\$
<b>Permanent funds</b>				
	\$	\$	\$	\$
<b>Total permanent funds</b>	\$	\$	\$	\$
<b>Enterprise funds</b>				
	\$	\$	\$	\$
<b>Total enterprise funds</b>	\$	\$	\$	\$
<b>Internal service funds</b>				
	\$	\$	\$	\$
<b>Total Internal Service Funds</b>	\$	\$	\$	\$
<b>Total all funds</b>	\$	\$	\$	\$

**City of Holbrook**  
**Expenditures/expenses by fund**  
**Fiscal year 2023**

<b>Fund/Department</b>	<b>Adopted budgeted expenditures/ expenses 2022</b>	<b>Expenditure/ expense adjustments approved 2022</b>	<b>Actual expenditures/ expenses* 2022</b>	<b>Budgeted expenditures/ expenses 2023</b>
<b>General Fund</b>				
City Council	\$ 51,425	\$	\$ 34,049	\$ 54,031
Administration	578,603		613,700	683,051
Community Development	104,567		12,186	
Library	289,268		263,500	298,685
Cemetery, Parks and Recreation	438,038		428,514	461,927
Golf Course	259,826		307,693	268,683
Animal Control	119,185		121,784	129,841
Police	2,430,252		2,647,986	2,973,756
Fire	368,951		402,488	181,876
Facilities and Levies	103,098		100,137	109,569
Fleet Maintenance	162,226		160,328	180,406
Airport	145,070		81,088	162,015
Court	206,229		200,449	204,473
Senior Center	85,999		82,106	89,676
Lodger	226,435		149,010	525,639
Contingency	203,158			648,568
<b>Total General Fund</b>	<b>\$ 5,772,330</b>	<b>\$</b>	<b>\$ 5,605,018</b>	<b>\$ 6,972,196</b>
<b>Special revenue funds</b>				
Water Preservation	\$ 160,000	\$	\$ 98,591	\$ 171,056
HURF	768,565		713,696	907,282
Impound	30,688			27,287
Grants	2,987,598		1,059,722	3,978,506
JCEF	38,640		500	37,140
State Fill the Gap	19,791			18,791
<b>Total special revenue funds</b>	<b>\$ 4,005,282</b>	<b>\$</b>	<b>\$ 1,872,509</b>	<b>\$ 5,140,062</b>
<b>Debt service funds</b>				
	\$	\$	\$	\$
<b>Total debt service funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Capital projects funds</b>				
Wastewater	\$ 140,844	\$	\$ 3,973	\$ 175,000
Water	112,064		44,092	115,000
<b>Total capital projects funds</b>	<b>\$ 252,908</b>	<b>\$</b>	<b>\$ 48,065</b>	<b>\$ 290,000</b>
<b>Permanent funds</b>				
	\$	\$	\$	\$
<b>Total permanent funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Enterprise funds</b>				
Sanitation	\$ 569,373	\$	\$ 521,718	\$ 636,082
Wastewater	598,680		534,511	681,670
Water	782,289		675,927	852,283
<b>Total enterprise funds</b>	<b>\$ 1,950,342</b>	<b>\$</b>	<b>\$ 1,732,156</b>	<b>\$ 2,170,035</b>
<b>Internal service funds</b>				
	\$	\$	\$	\$
<b>Total internal service funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Total all funds</b>	<b>\$ 11,980,862</b>	<b>\$</b>	<b>\$ 9,257,748</b>	<b>\$ 14,572,293</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**City of Holbrook**  
**Expenditures/expenses by department**  
**Fiscal year 2023**

	Adopted budgeted expenditures/ expenses	Expenditure/ expense adjustments approved	Actual expenditures/ expenses*	Budgeted expenditures/ expenses
Department/Fund	2022	2022	2022	2023
	\$	\$	\$	\$
<b>Department total</b>	\$	\$	\$	\$

[illegible]

List department:

General Fund	\$	\$	\$	\$
List other funds				
<b>Department total</b>	\$	\$	\$	\$

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**City of Holbrook**  
**Full-time employees and personnel compensation**  
**Fiscal year 2023**

	Full-time equivalent (FTE)	Employee salaries and hourly costs	Retirement costs	Healthcare costs	Other benefit costs	Total estimated personnel compensation
<b>Fund</b>	<b>2023</b>	<b>2023</b>	<b>2023</b>	<b>2023</b>	<b>2023</b>	<b>2023</b>
<b>General Fund</b>	34	\$ 1,909,708	\$ 6,893,064	\$ 457,312	\$ 223,002	\$ 9,483,086
<b>Special revenue funds</b>						
HURF	4	\$ 179,153	\$ 21,803	\$ 77,261	\$ 30,941	\$ 309,158
<b>Total special revenue funds</b>	4	\$ 179,153	\$ 21,803	\$ 77,261	\$ 30,941	\$ 309,158
<b>Debt service funds</b>						
		\$	\$	\$	\$	\$
<b>Total debt service funds</b>		\$	\$	\$	\$	\$
<b>Capital projects funds</b>						
		\$	\$	\$	\$	\$
<b>Total capital projects funds</b>		\$	\$	\$	\$	\$
<b>Permanent funds</b>						
		\$	\$	\$	\$	\$
<b>Total permanent funds</b>		\$	\$	\$	\$	\$
<b>Enterprise funds</b>						
Sanitation	2	\$ 83,477	\$ 10,159	\$ 33,380	\$ 11,453	\$ 138,469
Wastewater	4	143,596	16,373	43,510	14,734	218,213
Water	4	200,128	24,356	62,022	21,320	307,826
<b>Total enterprise funds</b>	10	\$ 427,201	\$ 50,888	\$ 138,912	\$ 47,507	\$ 664,508
<b>Internal service funds</b>						
		\$	\$	\$	\$	\$
<b>Total internal service fund</b>		\$	\$	\$	\$	\$
<b>Total all funds</b>	48	\$ 2,516,062	\$ 6,965,755	\$ 673,485	\$ 301,450	\$ 10,456,752