

MINUTES OF THE REGULAR MEETING  
OF THE HOLBROOK CITY COUNCIL HELD ON  
June 11, 2025

CALL TO ORDER: Mayor Smith called the meeting to order at 6:00 p.m.

ROLL CALL: Councilmembers Robert Black, Arcenia Pacheco, Karina Pack, Teri Tafoya, Tamera Wood, Vice Mayor Mike Nilsson, and Mayor Kathleen Smith.

CITY STAFF: Assistant City Manager Randy Sullivan and City Clerk Lisa Hunt.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Councilmember Wood. The Invocation was given by Gloria Montoya from Day Star.

CONSENT AGENDA:

May 21, 2025, Special Meeting Minutes

May 28, 2024, Regular Meeting Minutes

May 28, 2025, Work Session Minutes

MOTION: Vice Mayor Nilsson made a motion to approve the Consent Agenda as presented.

SECONDED: Councilmember Tafoya.

MOTION CARRIED

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS: None

CALL TO THE PUBLIC FOR AGENDA ITEMS: None

PRESENTATION:

- a. Men's Association Presentation – Cisco Lerma, President of the Men's Association shared a power point presentation outlining Golf Course Improvements that have been made and improvements that are being planned. Also in attendance was Tomas Hernandez, Treasurer, and members Tommy Martinez and Lew Oso.
- b. Navajo County Fairground Board Presentation- Rusty Despain, Fair Board President and Mina Henning gave an update on what improvements are being planned for the Navajo County Fairgrounds. They also shared a handout containing the Regional Economic Impact Study. Questions from Council were answered.

NEW BUSSINESS (DISCUSSION AND POSSIBLE ACTION):

- a. Resolution 25-06 –Ordering and Calling a Special Election for November 4, 2025, for the submission of proposed amendments to the City Charter to the qualified electors of Holbrook– Mayor Smith read the Background and Discussion from the City Council Action Item Request Form. Mayor Smith read Resolution 25-06 by heading and Sections. Mayor Smith reviewed Attachments A and B. Questions from Council were answered.

MOTION: Vice Mayor Nilsson made a motion to Approve Resolution 25-06 calling an election for proposed amendments to the City Charter

SECONDED: Councilmember Tafoya

ROLL CALL VOTE: Councilmember Black "Aye", Vice Mayor Nilsson "Aye" Councilmember Pacheco "Aye", Councilmember Pack "Aye", Councilmember Tafoya "Aye", Councilmember Wood "Aye" and Mayor Smith "Aye"

NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- a. Draft-General Plan – Discussion Only: Mayor Smith said that Kit Batten is helping to draft the 2025 General Plan. Council was encouraged to review the current draft with their committees and contact Kit Batten if any changes are needed.
- b. 25/26 Tentative Budget: Mayor Smith read the Background and Discussion from the City Council Action Item Request Form. Assistant City Manager Sullivan shared that the final figures from the State were slightly lower than he had expected. He also adjusted the budget to make payroll adjustments.

MOTION: Councilmember Pack made a motion to adopt the Tentative Budget in the amount not to exceed \$29,681,465.

SECONDED: Councilmember Tafoya

MOTION CARRIED

#### SUMMARY OF CURRENT EVENTS-MAYOR:

- Mayor Smith gave a big shout out to Cindy Tafoya, Adrian Tubbs, and Kenny Larson for heading up the Old West on Route 66 Festival. She thanked all the chamber members and car show volunteers and other volunteers that came out to put it on, also a big thank you to Frank Minarik, the Holbrook Volunteer Fire Department, and the Holbrook Police Department for keeping everyone safe and putting up street barricades.
- There will be a Kickoff Event for a new teen center in Holbrook on June 13, 2025, at 11:00 a.m.
- NPC is doing their Groundbreaking Ceremony for the student build home in Holbrook on June 17, 2025. We are very excited about that.
- ADOT crews will be replacing pavement along Navajo Boulevard during overnight hours, expect some traffic impacts.

#### SUMMARY CURRENT EVENTS-COUNCILMEMBERS:

- Vice Mayor Nilsson agreed with the Mayor that the Old West on Route 66 Festival was wonderful. He also shared that Tractor Supply will be closed on June 18<sup>th</sup> and 19<sup>th</sup> to move from the old store to the new. The new store will be open on June 20<sup>th</sup>. Vice Mayor Nilsson said congratulations to the City Crews for cleaning up Arizona St. He said that it looks great. The community meals at the Senior Center will continue on Thursdays. He also complained that the train should only be blocking traffic for less than 15 minutes, but he was stopped for an hour and a half earlier this week.
- Councilmember Black shared that he has met with the County about the Railroad issues and was told that they would need Federal help.
- Councilmember Wood said that the Old West on Route 66 Festival was wonderful.
- Councilmember Tafoya said that the Old West on Route 66 Festival was very nice and that she liked the location. She thanked those who donated to get her out of "jail". Councilmember Tafoya mentioned that at one time Holbrook was trying to declare Holbrook a Quiet Zone regarding the Railroad.
- Councilmember Pack said that everywhere she ran in town she saw City Workers hard at work. She also shared that she did not attend the Old West on Route 66 Festival, but she did see how it was set up and she thinks the organizers did a great job.
- Councilmember Pacheco shared that the recent rains in Holbrook did not flood Buffalo St.

#### SUMMARY OF CURRENT EVENTS-ASSISTANT CITY MANAGER:

- Randy Sullivan shared that the Parks Department painted the "carriage" at Hunt Park and will be doing some other repairs.
- Gutters were poured on 5<sup>th</sup> Avenue in front of the Grace's house.
- City Crews are currently cleaning the recycling yard to get ready for Carbon Utilities to move in.
- Next week he will be meeting with Navajo County and ADOT about the raceways entrances and they will be finalizing the agreements with ADOT.
- The City worked with GWR Landscape on Lazor Leveling the ball fields.
- He met with Robbie Koerperich about everything that will be going on in the future with Hulet School. They talked about future MOU's.
- The Splash Pad has had a lot of damage lately. People are flushing paper towels and wipes down the toilet and it is causing a lot of problems. If it continues, they might have to shut the restrooms down.
- Bids have gone out for the re-coating of the lift-station.
- He has been working with the County, Chris Pasterz, and ASU Jet Center on ideas of what can be done with the railroad. The Quite Zone will cost over a million dollars.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

MOTION: Councilmember Tafoya made a motion to convene into Executive Session

SECONDED: Councilmember Pacheco

MOTION CARRIED at 7:17 p.m.

EXECUTIVE SESSION:

a. The Mayor and City Council may convene into executive session pursuant to A.R.S. 38-341.03(A)(3) and (4) with City legal counsel for discussion, consultation, and/or instruction on Separation Agreement and General Release

Council re-convened to Regular Meeting at 7:32 p.m.

POST EXECUTIVE SESSION:

a. The Mayor and City Council may discuss and possibly take action to approve a Separation Agreement and General Release with former City Manager

MOTION: Vice Mayor Nilsson made a motion to approve the Separation Agreement and General Release with former City Manager.

SECONDED: Councilmember Tafoya

MOTION CARRIED

NOTE: The Council may go into Executive Session for the purpose of obtaining legal advice from the City's Attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).

ADJOURNMENT:

MOTION: Councilmember Tafoya made a motion to adjourn the meeting

SECONDED: Councilmember Pack

The meeting was adjourned at 7:34 p.m.

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on June 11, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

PASSED, APPROVED AND ADOPTED this 25<sup>th</sup> day of June 2025.

  
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Lisa Hunt, CMC, City Clerk

  
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Kathleen Smith, Mayor