

MINUTES OF THE WORK SESSION  
OF THE HOLBROOK CITY COUNCIL HELD ON  
May 28, 2025

CALL TO ORDER: Mayor Smith called the Work Session to order at 7:30 p.m.

ROLL CALL: Mayor Kathleen Smith, Vice Mayor Nilsson, Councilmembers Robert Black, Arcenia Pacheco, Karina Pack, Teri Tafoya, and Tamera Wood

CITY STAFF: Assistant City Manager Randy Sullivan and City Clerk Lisa Hunt


FY 2025-2026 UPDATED BUDGET: Assistant City Manager Randy Sullivan shared the changes that were made in the budget based on Council input at the last Work Session. Council asked about the budget amounts for the Chamber of Commerce and the Historic Society. Mr. Sullivan explained that after the Tentative Budget is adopted, MOU's will be done for each of the organizations. Council also discussed the plan to hire a Recreation/Events Coordinator. They asked how much money would be left in the Budget for Beautification. Mr. Sullivan said that there would be \$358,000.00 left. Council also asked about City Staff getting a COLA raise. Some Councilmembers did not think that the COLA raise should be given across the board, they felt that it would be better to do a merit increase for staff based on their Performance Evaluation. Some Councilmembers were in favor of the COLA raises across the board. Council directed Mr. Sullivan to bring a proposal for raises to the next Budget Work Session. Council were asked if they wanted a Special Meeting on June 4, 2025 for another review of the Budget or if they wanted to vote on the Tentative Budget on June 11, 2025. Council agreed not to have a Special Meeting on June 4, 2025. The Budget is set at \$29,728,666.00

MOTION: Councilmember Tafoya made a motion to adjourn

SECONDED: Councilmember Pacheco

MOTION CARRIED at 8:40 p.m.

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session of the Holbrook City Council held on May 28, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

  
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Lisa Hunt, CMC, City Clerk

PASSED, APPROVED AND ADOPTED this 11th day of June 2025.

  
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Kathleen Smith, Mayor