

MINUTES OF THE REGULAR MEETING  
OF THE HOLBROOK CITY COUNCIL HELD ON  
April 23, 2025

CALL TO ORDER: Mayor Smith called the meeting to order at 6:30 p.m.

ROLL CALL: Councilmembers Robert Black, Tamera Church, Teri Tafoya, Vice Mayor Mike Nilsson and Mayor Kathleen Smith. Councilmembers Arcenia Pacheco and Karina Pack were excused.

CITY STAFF: Assistant City Manager Randy Sullivan.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Councilmember Tafoya. The Invocation was given by Pastor Barnavas Begay of Faith Assembly of God Church.

CONSENT AGENDA:

April 9, 2025, Regular Meeting Minutes

MOTION: Vice Mayor Nilsson made a motion to approve the Consent Agenda as presented.

SECONDED: Councilmember Tafoya.

MOTION CARRIED

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS: None

CALL TO THE PUBLIC FOR AGENDA ITEMS: None

PRESENTATIONS:

a. City of Holbrook Library -Emily Whitehorn was unable to attend the meeting. This presentation will be rescheduled.

OLD BUSSINESS (DISCUSSION AND POSSIBLE ACTION):

None

NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION):

a. Graffiti Task Force – Mayor Smith read the Background and Discussion from the City Council Action Item Request form. She stated that this is just a discussion item. She shared that there has been an influx in graffiti in Holbrook and that many citizens have reached out and asked how they can help with the issue. If a Graffiti Task Force is created, they would need to ensure that they are working with City staff and Law Enforcement to ensure that property rights are not being trampled on. Mayor Smith shared information from other Graffiti Task Forces in Arizona. Council discussed the possibility of creating a Graffiti Task Force in Holbrook. Council will do more research on policies and procedures from other communities and ask for 3 to 5 volunteers to be a part of a Graffiti Task Force.

SUMMARY OF CURRENT EVENTS-MAYOR:

-Mayor Smith gave a big shout out to the Holbrook Unified School District for the “Love our Community Event”.

SUMMARY CURRENT EVENTS-COUNCILMEMBERS:

-Vice Mayor Nilsson shared that on Saturday, April 26<sup>th</sup> there is the Holbrook Clean Up Day from 7:00 a.m. until noon. There is also a Bunco Party at the Senior Center, this event helps to support the community meals at the Senior Center. He also shared that the community meals have begun on Thursdays at the Senior Center.

-Councilmember Black has been talking with community members and he said that they are not happy. He said that there are a lot of job positions being posted for the City of Holbrook. He said that in the City Council Meeting on February 26<sup>th</sup>, Council put a freeze on all further hirings. If someone were to leave their position that Council

would have to review the replacement hiring. He said one of the posted positions was for an Events Coordinator. Councilmember Black wanted to know where the money was coming from to hire for this position.

Councilmember Black said that in his opinion, before the City hires and Events Coordinator they need to hire a City Attorney. He said that we are having a problem right now and we are not going to get out of it just by clicking our fingers. We need to get somebody on board that can handle this type of stuff that will keep us out of trouble in the future. Councilmember Black said that the Council is really good at trying to handle the problems before them but then they just let them go and don't follow up on hardly anything, and he said that it is aggravating not only to him but to a lot of people out there. Councilmember Black also asked, where is our General Plan, where is the Charter? He said we start working on them then we just let them sit there and don't get anything done. He said that before we do anything we should get an Urgent Care Center. Councilmember Black also said that while driving around he does not see any changes in Code Enforcement. He said that he does not see any improvements and he thinks that we should hire a full-time Code Enforcement officer because the part-time one is not getting anything done. He said that community members are wanting to know when the Council is going to start looking for a new City Manager. He has told them that he does not know because it has not been brought up. Councilmember Black said that he thinks they need to remember their roles as City Councilmembers, Mayors and everything else. He said that they each have a vote and that the Mayor runs the meeting; other than that the Mayor is just the same as the other Councilmembers. He said that there is some frustration out there that this is just not happening.

-Councilmember Church wanted to remind everyone about the dump day on Saturday.

-Councilmember Tafoya gave a kudos to the people that put on the Easter Egg Hunt, they had to change the location at the last minute due to the snow. She also said that she has eaten at the Senior Center the last 2 Thursdays and the food was delicious.

-Mayor Smith gave an update on some happenings. For the Charter review update she said that the information is at the attorney's office right now, in May they will be giving us the suggested verbiage for the ballots. Once the attorneys approve the legal verbiage for the ballot it will be brought to the Council for approval. Regarding the General Plan, we have some grant money set aside specifically to help us to finalize the General Plan. The Council has been talking to someone that may be able to bring that to the finish line in the next few months. During the Clean-up Day the City of Holbrook will be opening up the transfer site for free regular residential dump on that day.

#### SUMMARY OF CURRENT EVENTS-ASSISTANT CITY MANAGER:

-Randy Sullivan gave a shout out to the Golf Course and the Men's Association for the great momentum and for getting so much done. It is really appreciated. A separate fund has been set up for the Men's Association and they have been doing some fundraising and some golf tournaments. The money will be used for special projects in the future. In the next few weeks, he will be meeting with the Men's Association and the Facilities Manager to come up with a plan to remodel the club house at the Golf Course. The Men's Association has also stepped up and said that they will help with some of the remodeling of the clubhouse if the City buys the materials. Many of the members of the Men's Association have skills that can really help the City in this project.

-Ms. Fortuna's 4th grade class nominated the City of Holbrook as a business that they are grateful for during the "We Love Our Community" event. Ms. Fortuna's class will be bringing The City of Holbrook breakfast in the morning.

-He has been working on getting quotes for the ballpark fence so that that project can get started. It probably won't be ready for this summer but possibly in the fall it will be ready. He is looking forward to working with the Fish's and is grateful that they are giving the City of Holbrook this opportunity and helping the youth in the community.

-In regards the attorney bills, for the last 2 months the attorney bills have been cut back to \$3000.00 to \$5000.00 per month. Attorneys have been informed that if the bill is going to be more than \$5000.00 per month that they will need to inform him of the reason for this, so that he can decide to either push something back or to go ahead and proceed.

-To follow up on what the Mayor said in her report, Mr. Sullivan said that they are working on the General Plan and are in the process of hiring someone to put it together with grant money that was set aside.

-The Starr Inn has been back and forth between several sales and sales fall throughs. The City is waiting for the sale to be completed and then they will follow through with getting the property cleaned up. Mr. Sullivan said that there are several local entities wanting to buy that now.

-In regard to positions being posted. Just because the City is posting for positions does not mean that we are going to hire for that position at that time. Currently we are on a freeze, so we are not hiring. But positions that have been lost that have been budgeted, we have gone ahead and posted those because they were budgeted positions in other departments besides the general fund. Those positions will be discussed in more detail as we go through the budget in the Work Session later tonight. We are just trying to get ahead in the game and post it so that we can get some good applications. We really want to be able to hire quality individuals.

-We are working with the attorneys to gather all the changes in the Charter. Each one of the proposed changes in the Charter must have its own ballot measure. Mr. Sullivan said that he believes that there were 11 changes so that is a lot of work for the attorney to get the verbiage for each proposed change for the ballot.

-Mr. Sullivan gave a shout out to the City and to Vice Mayor Nilsson because we hosted the Regional Mayors and Councilmembers Association meeting last week. It was a good turnout. There were some good conversations and good vibes.

-He also did a shout out about the free dump on Saturday. It will be an all-day event. The transfer site closes at 4:00 p.m. so please try to get your load there by 3:30 p.m. We are anticipating that it will be very busy on that day.

-Mr. Sullivan shared that the City has had 3 separate conference calls about Urgent Care. The City has expressed what is going on in Holbrook with the BMX and with the Drag Racing and he thinks that it might be a moving point in trying to get an urgent care here. The City has expressed some concern of accidents happening at these events and the nearest hospitals are 30 minutes to an hour away. There are some ideas being floated around by several entities. We will have to see who comes to the plate with some of those ideas.

Councilmember Tafoya gave kudos to the Little League Field, she said that she drove by the other night and that there were lights blaring, the scoreboard was on and there were so many people there. She felt that this was really, really nice.

-Mr. Sullivan apologized to the Little League program, he said that last time he had worked with the Little League he was under the impression that the School District was going to donate the score board so he thought that they had donated it, but he was wrong the score board was actually purchased by the Little League and the City helped to install it. He said that the Little League program is doing an awesome job.

#### SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

MOTION: Councilmember Tafoya made a motion to adjourn into Executive Session

SECONDED: Vice Mayor Nilsson

MOTION CARRIED at 7:07 p.m.

#### EXECUTIVE SESSION:

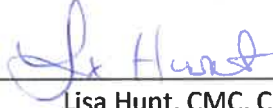
a. The Mayor and City Council may convene into executive session pursuant to A.R.S. 38-431.03(A)(7) with designated representatives of the City to consider its position and instruct its representatives regarding negotiations for the purchase of real property.

Council returned from the Executive Session back into the Regular Meeting at 7:53 p.m.

#### ADJOURNMENT:

The meeting was adjourned at 7:53 p.m.

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on April 23, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

  
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Lisa Hunt, CMC, City Clerk

PASSED, APPROVED AND ADOPTED this 14<sup>th</sup> day of May 2025.

  
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Kathleen Smith, Mayor