

MINUTES OF THE REGULAR MEETING  
OF THE HOLBROOK CITY COUNCIL HELD ON  
April 9 , 2025

CALL TO ORDER: Mayor Smith called the meeting to order at 6:00 p.m.

ROLL CALL: Councilmembers Robert Black, Tamera Church, Arcenia Pacheco, Karina Pack, Teri Tafoya, Vice Mayor Mike Nilsson and Mayor Kathleen Smith.

CITY STAFF: Assistant City Manager Randy Sullivan and City Clerk Lisa Hunt. Safety Coordinator DV Stuart in audience.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Councilmember Church. The Invocation was given by Gloria Montoya of Day Star.

CONSENT AGENDA:

March 19, 2025, Regular Meeting Minutes

March 19, 2025, Work Session Minutes

March 26, 2025, Regular Meeting Minutes

MOTION: Councilmember Tafoya made a motion to approve the Consent Agenda as presented.

SECONDED: Councilmember Pack

MOTION CARRIED

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS: Joy Simpson, a Holbrook Citizen, shared with the Council that her water bill has gone up in price and that the totter is too heavy for her to push to the curb and she would like the City to see about getting half sized totters.

CALL TO THE PUBLIC FOR AGENDA ITEMS: None

PRESENTATIONS:

a. Historical Society Report. Lois Jeffers told Council about many of the visitors that they have had that have stayed in Holbrook extra days because of how much they enjoyed the museum. Bill Parker shared several pictures of newly renovated rooms in the museum and shared a little bit of history of the Historic Society. Kudos were given to Dawn Sawyer and Sherry Reed for the work that they have done.

OLD BUSINESS (DISCUSSION AND POSSIBLE ACTION):

a. Ordinance 25-02: 2<sup>nd</sup> Reading – An Ordinance of the City of Holbrook, Arizona, amending the Holbrook Zoning Code, Chapter 6 – Planning and Zoning, article 6-1 – Zoning Ordinance, Section 6-1-3 – Definitions, by adding the definition “Legal Parking Space” and “Mobile Vending Unit”, and Article 6-2 – General Regulations, Section 6-2-2 – Parking, by adding Section 6-2-2(L) for the regulation of Mobile Vending Unit Parking; Providing for repeal of conflicting ordinances; Providing severability: and providing for penalties. – Mayor Smith read by heading. Council discussion was held.

MOTION: Councilmember Tafoya made a motion to adopt Ordinance 25-02

SECONDED: Councilmember Pack

ROLL CALL VOTE: Councilmember Black “Aye”, Councilmember Church “Aye”, Vice Mayor Nilsson “Aye”, Councilmember Pacheco “Aye”, Councilmember Pack “Aye”, Councilmember Tafoya “Aye” and Mayor Smith “Aye”.

MOTION CARRIED

NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION):

a. Proclamation: Happy Holbrook Month – Councilmember Tafoya read the Proclamation in full.

b. Proclamation: Fair Housing Month – Assistant City Manager Randy Sullivan shared with the Council that this Proclamation must be done to get funding through CDBG and NACOG. Mayor Smith read the Proclamation in full.

c. Special Event Liquor License – Mayor Smith reviewed the event that the Special Event Liquor License will be used for. (May 31<sup>st</sup> , Old West Fest on Route 66).

MOTION: Councilmember Pacheco made a motion to approve the Special Event Liquor License.

SECONDED: Councilmember Tafoya

MOTION CARRIED

d. Swine Ordinance request – Discussion only: Mayor Smith shared that Meghan and Steven Carbonneau are in the audience to answer questions. Mayor Smith then reviewed the Ordinance that the City of Taylor has in place regarding 4H member and the zoning of Swine. The Council discussed some of the pros and cons of having an ordinance to allow 4H members to house swine in their residential neighborhoods. Mr. and Mrs. Carbonneau shared the reasons why they are asking for this. Council directed City Staff to do research and present an Ordinance at the next Council Meeting.

e. Hunt Park Elements discussion: Mayor Smith read the Background and Discussion from the City Council Action Item Request Form. Mayor Smith then reviewed the priorities from the survey summaries that were shared with the Council. Councilmember Tafoya said that she had heard from several community members that there is a need for an additional ball field at the park. Mayor Smith shared that the other priorities were for 4 to 6 Pickleball Courts, to re-do the basketball courts, increase the number of baseball fields, and lighting. Council discussion was held. Council directed City Staff to get bids for these items and bring them to the Council.

#### SUMMARY OF CURRENT EVENTS-MAYOR:

-Mayor Smith is looking for nominations for Happy Holbrook Month.

#### SUMMARY CURRENT EVENTS-COUNCILMEMBERS:

-Vice Mayor Nilsson shared that there will be a Community Lunch tomorrow at the Senior Center. (Sour Cream Chicken Enchiladas). He also shared that Saturday is Opening Day for the Little League. Lastly, he reminded everyone that on April 26<sup>th</sup> there will be a Cleanup Day and later that evening there will be a Bunco at the Senior Center.

-Councilmember Black- None

-Councilmember Church – None

-Councilmember Tafoya said that there are still 13 Happy Holbrook Rocks that are hidden around Holbrook. These rocks can be brought to City Hall for a Prize Bag. She also gave a shout out to Falling Prices for donating items for the Prize Bags.

-Councilmember Pack - None

-Councilmember Pacheco- None

-Mayor Smith also share that it is “Love your Community Month”

#### SUMMARY OF CURRENT EVENTS-ASSISTANT CITY MANAGER:

-Randy Sullivan said that the Happy Holbrook hint is “baseball”.

-Holbrook Little League is getting a score board.

-He will be working on the Budget the next couple of weeks.

-Had an All-Department Head Meeting for the first time in about 5 years. These will continue monthly.

-Steve, at the Golf Course, is aerating the fairways and greens this week. The Men’s Association and the School District have been helping.

-Mr. Sullivan gave a “Shout Out” to Dustin Fish and the Reidheads, they will be helping the City of Holbrook to Laser Level the baseball fields.

-He attended the Mediation Meeting yesterday regarding the Patel Lawsuit. Will discuss more in executive session.

-The City of Holbrook has not gotten a lot of applications for pool employees or for pool manager.

- The City of Holbrook will be hosting the Mayors and Councilmembers Association Meeting on April 17<sup>th</sup>.
- MSI is continuing to change meters. It is going well.
- 8<sup>th</sup> Avenue is almost complete.
- The City is also working on tearing out drainage, building a block fence and installing lighting at Litzitski Park
- Work has started on 13 Avenue.
- Mr. Sullivan is wanting to hire an Events Coordinator.
- Recently there has been a lot of graffiti around Holbrook. The Police Department is doing an investigation. Public Works has been working to clean up the graffiti. The City is working with private property owners to clean the graffiti from their private buildings. Citizens are encouraged to report graffiti as soon as possible.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

MOTION: Councilmember Tafoya made a motion to adjourn into Executive Session

SECONDED: Councilmember Pack

MOTION CARRIED at 7:13 p.m.

EXECUTIVE SESSION:

- a. The Mayor and City Council may convene into executive session pursuant to A.R.S. 38-431.03(A)(3) and (4) with legal counsel for discussion, consultation, and/or instruction on Anil Patel litigation.

Council returned from the Executive Session back into the Regular Meeting at 8:22 p.m.

POST EXECUTIVE SESSION:

1. The Mayor and City Council may discuss and take possible action to approve settlement agreement in the Anil Patel litigation.

MOTION: Mayor Smith made a motion to table this item

SECONDED: Councilmember Tafoya

MOTION CARRIED

2. Consideration of item 3 and 3a on the Executive Session portion of this agenda, the Council may wish to take action upon in Open Session.

MOTION: Vice Mayor Nilsson made a motion stating after discussion in Executive Session, I move that the Council authorizes, P.C. to file a Motion to Intervene and to do all else legally necessary and in the best interests of the City of Holbrook: State of Arizona, ex rel. Kristin K. Mayes vs. Fondomonte Arizona, LLC, Case No. CV2024-035721

SECONDED: Councilmember Pacheco

MOTION CARRIED

ADJOURNMENT:

MOTION: Councilmember Tafoya made a motion to adjourn the meeting.

SECONDED: Mayor Smith

MOTION CARRIED at 8:25 p.m.

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on April 9, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

  
 Lisa Hunt, CMC, City Clerk

PASSED, APPROVED AND ADOPTED this 23<sup>rd</sup> day of April 2025.

  
 Kathleen Smith, Mayor