

MINUTES OF THE REGULAR MEETING
OF THE HOLBROOK CITY COUNCIL HELD ON
March 26, 2025

CALL TO ORDER: Mayor Smith called the meeting to order at 6:00 p.m.

ROLL CALL: Councilmembers Robert Black, Tamera Church, Arcenia Pacheco, Karina Pack, Teri Tafoya, Vice Mayor Mike Nilsson and Mayor Kathleen Smith.

CITY STAFF: Assistant City Manager Randy Sullivan and City Clerk Lisa Hunt.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Councilmember Pack. The Invocation was given by Kip Myers of Bread of Life Mission.

CONSENT AGENDA: None

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS: None

CALL TO THE PUBLIC FOR AGENDA ITEMS: None

PRESENTATIONS:

- a. Chamber of Commerce: Holbrook Chamber President Janet Dean explained the value of the Holbrook Chamber of Commerce to the community and introduced Holbrook Chamber of Commerce Director Cindy Tafoya. Ms. Tafoya gave City Council Members a copy of the Holbrook Chamber of Commerce Strategic Plan and the Summary of Progress. Ms. Tafoya reviewed seven (7) key points on the importance of the Holbrook Chamber of Commerce to the community.
- b. Navajo County Sheriff's Office: Sheriff David Clouse introduced the MCAT program. Chief Deputy Swanty did a presentation for the Holbrook City Council which included many statistics for drug seizures in Navajo County and a comparison between the statistics for this year compared to last year.

PUBLIC HEARING:

The Council opened a Public Hearing for proposed amendments to the Holbrook Code, Chapter 6 at 6:51 p.m.

Mayor Smith read Ordinance 25-03 by heading.

There was no public comment.

The Public Hearing was closed at 6:52 p.m.

OLD BUSSINESS (DISCUSSION AND POSSIBLE ACTION):

- a. Ordinance 25-03: 2nd Reading – Amending the Holbrook City Code, Chapter 1 – Administration, Article 1-6: - Boards and Commission, Section 1-6-1 – Planning and Zoning Commission – Vice Mayor Nilsson read Ordinance 25-03 by heading.

MOTION: Vice Mayor Nilsson made a motion to adopt Ordinance 25-03

SECONDED: Councilmember Pack

ROLL CALL VOTE: Councilmember Black "Aye", Councilmember Church "Aye", Vice Mayor Nilsson "Aye", Councilmember Pacheco "Aye", Councilmember Pack "Aye", Councilmember Tafoya "Aye" and Mayor Smith "Aye".

MOITON CARRIED

NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- a. Ordinance 25-02: 1st Reading – An Ordinance of the City of Holbrook, Arizona, amending the Holbrook Zoning Code, Chapter 6 – Planning and Zoning, Article 6-1 – Zoning Ordinance, Section 6-1-3 – Definitions, by adding the definitions "Legal Parking Space" and "Mobile Vending Unit", and Article 6-2 – General Regulations, Section 6-2-2 – Parking, by adding Section 6-2-2(L) for the regulation of Mobile Vending Unit Parking; Providing for repeal of

conflicting ordinances; Providing for severability; and providing for penalties. Vice Mayor Nilsson read Ordinance 25-02 by heading. Council asked Assistant City Manager Sullivan if there were Mobile Vending signs at all the parks yet. He replied "Not yet, but we are working on it". Planning and Zoning Commission Chairman Mike Sample and Vice Chairman Aaron Colon were present to answer questions from the Council. Council requested that on Section 6-2-2(L) #3 the three (3) hours in a twenty-four (24) hour period be changed to six (6) hours and the six (6) hours in a twenty four (24) hour period be changed to twelve (12) hours.

SUMMARY OF CURRENT EVENTS-MAYOR:

-Mayor Smith shared that Happy Holbrook month is almost here and she asked everyone to email any nominations to her. She also shared that the Holbrook Chamber of Commerce is doing a "Clean-up Day" on April 26th, everyone should meet at the Old Courthouse at 7 a.m. Mayor Byron Smith from the City of Snowflake issued a challenge to Mayor Smith and the Council over the Holbrook/Snowflake baseball game which will be played on April 25th in Snowflake.

SUMMARY CURRENT EVENTS-COUNCILMEMBERS:

-Vice Mayor Nilsson shared that there will be several things at the Senior Center. Beginning on April 10th they will have one community meal every Thursday. It will be \$10.00; Theresa McKenzie will be the cook. Tomorrow, March 27th is the Alliance of Charities Meeting from 2:00 p.m. until 4:00 p.m. at the Senior Center. On April 26th after the Community Clean up there will be a Bunco event at the Senior Center from 6:00 p.m. until 9:00 p.m.

-Councilmember Black- None

-Councilmember Church – None

-Councilmember Tafoya did a shout out to City Workers for the retainer wall on 8th Ave. She also shared that she has seen graffiti all over town. She asked that if anyone sees any graffiti to please report it so that it can get cleaned up. She also gave "kudo's" to the 1st Responders for all that they do when the roads are closed because of weather or traffic incidents. Lastly, she thanked the Holbrook Chamber of Commerce and Navajo County Sheriff's Office for their presentations tonight.

-Councilmember Pack said that the retaining wall on 8th Avenue looks great. She also shared that she has been getting complaints about trash at the west end of town by the TA Truck Stop.

-Councilmember Pacheco- None

SUMMARY OF CURRENT EVENTS-ASSISTANT CITY MANAGER:

-Randy Sullivan said that he met with Go Solar on potential future projects.

-MSI is in the process of changing meters, it is going well, but they have left a few meters off, so if they are changing your meter and your water is off for more than an hour, call City Hall and we will get the water turned back on.

-Met with NACOG on getting the City back on the TIP Program for road funding. The next available funding will be in 2030.

-Met with the Golf Club and the Men's Association President to come up with some ideas.

-He has started working on an Organizational Plan and will present it in the budget visionary talks.

-Met with Audura and BLM to start permit process for Street Drag Races.

-Met with ADEQ about the City's collection system to make sure that we are doing our best.

- The Street Department will be street sweeping on Fridays.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

MOTION: Councilmember Tafoya made a motion to adjourn into Executive Session

SECONDED: Vice Mayor Nilsson

MOTION CARRIED

EXECUTIVE SESSION:

a. The Mayor and City Council may convene into executive session pursuant to A.R.S. 38-431.03(A)(3) and (4) with legal counsel for discussion, consultation, and/or instruction on Anil Patel litigation.

Council returned from the Executive Session back into the Regular Meeting at 8:24 p.m.

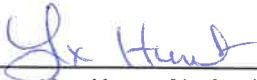
ADJOURNMENT:

MOTION: Councilmember Pacheco made a motion to adjourn the meeting.

SECONDED: Councilmember Tafoya

MOTION CARRIED at 8:25 p.m.

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on March 26, 2025. I further certify that the meeting was duly called and held and that a quorum was present.



Lisa Hunt, CMC, City Clerk

PASSED, APPROVED AND ADOPTED this 9th day of April 2025.



Kathleen Smith, Mayor

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