

MINUTES OF THE REGULAR MEETING
OF THE HOLBROOK CITY COUNCIL HELD ON
March 19, 2025

CALL TO ORDER: Mayor Smith called the meeting to order at 6:00 p.m.

ROLL CALL: Councilmembers Robert Black, Tamera Church, Karina Pack, Teri Tafoya, Vice Mayor Mike Nilsson and Mayor Kathleen Smith. Councilmember Arcenia Pacheco was absent/excused.

CITY STAFF: Assistant City Manager Randy Sullivan, Chief Nathan Christensen and Officer Jacob Newsome.

INTRODUCTION OF NEW EMPLOYEE: Chief Christensen shared that Officer Minick has still not returned to work. His next appointment is in April. He shared that the vehicles that were ordered have finally been taken to the upgrader. He is hoping that they will be done by mid-April. He then introduced the new officer Jacob Newsome who came to Holbrook Police Department from Navajo County Sheriff's Office. He is in his 3rd week of field training. Officer Newsome shared information about himself with the Council.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Vice Mayor Nilsson. The Invocation was given by Gloria Montoya of Day Star.

CONSENT AGENDA:

February 26, 2025, Regular Meeting Minutes

March 3, 2025, Special Meeting Minutes

MOTION: Vice Mayor Nilsson made a motion to approve the consent agenda as presented

SECONDED: Councilmember Pack.

MOTION CARRIED

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS: None

CALL TO THE PUBLIC FOR AGENDA ITEMS: Tammy Gray shared concerns she has about the Council. She said that based on her observations without doing any deeper digging she feels that there may be a violation of Open Meeting Laws and some overreaching into the day-to-day operations of the City including employment law issues. She hopes that the Council will use the shared information as a chance to regroup and work together for the betterment of the City that we all love.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

OLD BUSSINESS (DISCUSSION AND POSSIBLE ACTION):

a. Consideration and action to affirm removal of City Manager with such removal to be effective June 2, 2025- Mayor Smith explained that the reason that this is on the agenda is because the termination notice went out on a non-regular meeting and our policy states that the final action has to be done on a regular meeting. Mayor Smith asked Council if they had any questions. Councilmember Black said that he is against this decision, he does not think it is the right move, he said that he does not think that the City has the money to do what we did. He said that he thinks that it was unjust in what the Council did. He said that he thinks that it was a very, very, very bad decision on their part. Mayor Smith opened the floor for a motion.

MOTION: Mayor Smith made a motion to affirm the removal of the City Manager to effective June 2, 2025

SECONDED: Vice Mayor Nilsson

MOTION CARRIED: Councilmember Black voted "Nay"; all other Councilmembers voted "Aye"

b. Amendment to Professional Services Agreement made on November 18, 2020, with Lochner for Crack Seal, Seal Coat, and Re-Mark Runway and Authorizing Assistant City Manager to sign on behalf of the City – Mayor Smith read the background and discussion on the City Council Action Item Request form. Assistant City Manager Randy Sullivan explained the contract changes which included Armstrong Consultants changing to HW Lockner. Questions were asked by the Council. Mayor Smith opened the floor for a motion.

MOTION: Councilmember Tafoya made a motion to approve the amendment for Professional Services agreement made on November 18, 2020 with Lockner for Crack Seal, Seal Coat, and Re-marking the Runway and authorizing Assistant City Manager to sign on behalf of the City.

SECONDED: Councilmember Pack

MOTION CARRIED

NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION):

a. Ordinance 25-03: 1st Reading – Amending the Holbrook City Code, Chapter 1 – Administration, Article 1-6: - Boards and Commissions, Section 1-6-1 – Planning and Zoning Commission – Mayor Smith read the Background and Discussion from the City Council Action Item Request form. Planning and Zoning Chairperson Mike Sample and Vice Chairperson Aaron Colon approached the podium. Mr. Sample requested the proposed amendments to Holbrook City Code Chapter 1, Article 1-6, Section 1-6-1, Item B clarification of beginning and ending of terms. On Item C they are adding that a commissioner may be removed from office because they missed a quarter of the meetings held in a calendar year or due to their conduct. Item E, they would like changed to read “Member: The City Council shall appoint an additional non-voting member to the Planning and Zoning Commission. The non-voting member shall be responsible for administrative duties including meeting minutes and agendas and should be a City of Holbrook resident”. Item G they just want both of the “shall”s changed to “should”. Item H they would like to strikeout “the Council may declare the office to be vacant by a majority vote of the Council and” and add the word “then” after the strikeout. Mayor Smith read Ordinance 25-03 by heading.

b. Discussion/Possible Action to approve opening the pool on Sundays beginning this summer: Mayor Smith read the Background and Discussion from the City Council Action Item Request form. Councilmember Tafoya said that this was brought up mid-season last year and that it was not able to be done at that time. She said that she still has a lot of community members approaching her about the pool being opened on Sundays. She said that she feels like the pool is only open for 2 months out of the year and she feels like we need to utilize it as much as we can. She understands that it will cost the City a little more money but she feels that it is worth it. She suggested that the City try it for a season and then evaluate it for the next season to see if is doable. Assistant City Manager Randy Sullivan shared that last year the City was under tight budget constraints, but this year he has budgeted for a specific Pool Manager and 2 extra lifeguards to be able to open on Sundays. There is money in the budget for that and Mr. Sullivan also said that he talked with Mike Young about the pool maintenance, and they were able to work out a plan to get the maintenance done and be open on Sundays. Several Councilmembers felt that this was a good idea to give families an activity to do on Sundays. Mr. Sullivan told the Council that the City is looking for an adult Pool Manager that will help to raise the professionalism of the way the City Pool is run.

SUMMARY OF CURRENT EVENTS-MAYOR:

-Mayor Smith shared that there is only 2 weeks left before Happy Holbrook Month begins. We are already starting to get nominations for our Happy Holbrook Nominees. If businesses want to help promote Happy Holbrook they can decorate their business. If anyone has a nomination, they can email her at mayorkathleensmith@gmail.com. On April 26th the Chamber of Commerce is doing a cleanup day. We encourage individuals, families and organizations to participate. Sign ups start at 8:00 a.m. at the Old Courthouse they will provide water and donuts.

SUMMARY CURRENT EVENTS-COUNCILMEMBERS:

-Vice Mayor Nilsson shared that there will be several things at the Senior Center. Beginning on April 10th they will have one communal meal every Thursday. It will be \$10.00; Theresa McKenzie will be the cook. They want to see if the community will support the meal. If it goes well (more than 20 people) they will go to Tuesdays and Thursdays. The goal is to have meals on Wheels going everyday by this summer. March 27th is the Alliance of Charities Meeting from 2:00 p.m. until 4:00 p.m. at the Senior Center. If you are interested in the community in anyway, if you are a volunteer, a member of the church, a member of the Council or any other organization, please come to this meeting. They want to be able to support and share available services in the community. On April 26th after the Community Clean up there will be a Bunco event at the Senior Center from 6:00 p.m. until 9:00 p.m. there will also be an auction there and it will be a lot of fun.

-Councilmember Black- None

-Councilmember Church – None

-Councilmember Tafoya attended the Grad Night Bunco that they had at the Fire House for a fund raiser for Grad Night. There were a lot of participants, and it was a lot of fun.

-Councilmember Pack/Mayor Smith -There will be a Car Show on May 30th and 31st. They will be combining Old West Fest and the Route 66 Festival. It will be called Old West Fest on Route 66. Friday night it will be at the Fair Grounds there will be a Battle of the Bands and a Burn Out Competition and on Saturday, pending final approval from ADOT, there will be a Car Show and the Old West Fest on West Hopi Drive from Navajo Blvd to 2nd Avenue.

SUMMARY OF CURRENT EVENTS-ASSISTANT CITY MANAGER:

Randy Sullivan said that he has met with most of the Department Heads to find out where they are and what direction they have been headed in. They have been coming up with a plan for what they are going to keep and what they are not going to keep doing with the change in management. He has met with all the attorneys to get the costs back down. They have reasonable plans to get those costs back in order with what was in the budget going forward. There is about \$10,000 to \$14,000 still coming in the next 4 months on the Patel case, which is substantially less than what we have been doing. We do have a scheduled Executive Session next Wednesday to discuss that, to start the mediation process and the next steps. Both Allen with Pierce Coleman and Brandon with the Doyle Law Firm will be in the discussions on that. With some of the timelines that needed to be met we decided to keep Sterling Soloman to make sure that we did not lose those deadlines. We do have a plan with Sterling to keep those costs down. After tonight's Work Session, once that Code changes that will help us out with these costs. We started our mass meter change last week, a company by the name of MSI is going around, changing all of our meters to the new meters. They are knocking on doors and talking to customers letting them know that they will not have water while they change the meter. In the meantime, we are trying to get the Water Department to go ahead of them to clean out the meter boxes so that it will be faster for them to change the meter. While on vacation, Randy had a thought to do veteran banners around town much like the schools do the seniors honoring the seniors. He would like to try to do something like that in November to honor our local heroes. He said that, the same as always, he has an open-door policy, and that he encourages the community as well as Council to come in and talk with him.

Mayor Smith gave condolences to the Gallegos Family and sent prayers for those that are still in the hospital.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

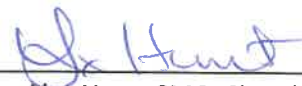
ADJOURNMENT:

MOTION: Councilmember Tafoya made a motion to adjourn the meeting.

SECONDED: Councilmember Pack

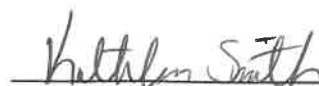
MOTION CARRIED at 6:38 p.m.

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on March 19, 2025. I further certify that the meeting was duly called and held and that a quorum was present.



Lisa Hunt, CMC, City Clerk

PASSED, APPROVED AND ADOPTED this 9th day of April 2025.



Kathleen Smith, Mayor