

**MINUTES OF THE SPECIAL MEETING
OF THE HOLBROOK CITY COUNCIL HELD ON
March 3, 2025**

CALL TO ORDER: Mayor Smith called the Special Meeting to order at 6:00 p.m.

ROLL CALL: Mayor Kathleen Smith, Vice Mayor Mike Nilsson, Councilmembers Robert Black, Tamera Church, Arcenia Pacheco, Karina Pack and Teri Tafoya appeared in Council Chambers.

CITY STAFF: City Clerk, Lisa Hunt. City Attorney Allan Quist appeared via Microsoft Teams

MOTION: Vice Mayor Nilsson made a motion to move into Executive Session

SECONDED: Councilmember Tafoya

MOTION CARRIED AT 6:01 p.m.

Council resumed into the Special meeting from the Executive Session at 7:41 p.m.

City Manager Sharon Jakubowski Wolz joined the Special Meeting

POST EXECUTIVE SESSION: Consideration and action pertaining to the employment of the City Manager – Mayor Smith shared that Council had discussed the performance and the employment of the City Manager at great lengths in Executive Session.

MOTION: Vice Mayor Nilsson made a motion to immediately provide the City Manager with a 90-day notice of termination and a notice of intent to remove her as City Manager, and to place her on administrative leave.

SECONDED: Councilmember Pack

ROLL CALL VOTE: Councilmember Black “Nay”, Councilmember Church “Aye”, Vice Mayor Nilsson “Aye”, Councilmember Pacheco “Aye”, Councilmember Pack “Aye”, Councilmember Tafoya “Aye”, and Mayor Smith “Aye”

Mayor Smith shared that per the Charter and the Contract Sharon Jakubowski Wolz will be placed on Administrative Leave for a period of 90 days. During that 90-day period Sharon Jakubowski Wolt will work remotely. Her termination date will be June 2, 2025. The City will have priority projects for Sharon Jakubowski Wolz to work on.

ADJOURNMENT:

MOTION: Councilmember Tafoya


SECONDED: Councilmember Pacheco

MOTION CARRIED

The Special Meeting adjourned at 7:54 p.m.

I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the Special Meeting of the Holbrook City Council held on March 3, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

PASSED, APPROVED AND ADOPTED this 19th day of March 2025.



Lisa Hunt, CMC, City Clerk



Kathleen Smith, Mayor