

465 1st Avenue
P.O. Box 970
Holbrook, AZ 86025

OUR MISSION

City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

Regular City Council Meeting
February 26, 2025, 6:00 p.m.

1. CALL TO ORDER:
2. ROLL CALL:
3. INTRODUCTION OF NEW EMPLOYEES:
-Frank Minarik
4. PLEDGE OF ALLEGIANCE/INVOCATION:
5. CONSENT AGENDA:
February 12, 2025, Regular Meeting Minutes Tab 1
6. CALL TO THE PUBLIC FOR NON-AGENDA ITEMS:
*Three-minute time limit per individual.
7. CALL TO THE PUBLIC FOR AGENDA ITEMS:
*Five-minute time limit per individual
8. OLD BUSINESS (DISCUSSION AND POSSIBLE ACTION):
 - a. Logo Review with tag line: Mayor Smith Tab 2
 - b. FY 2024/2025 Priorities – Follow-up and consensus: Mayor Smith Tab 3
9. NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION):
 - a. Emergency Management Plan-Update-Discussion: Mayor Smith Tab 4
10. SUMMARY OF CURRENT EVENTS:
Mayor:
Council Members:
City Manager: Tab 5
11. **SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA:
12. EXECUTIVE SESSION:
 - a. Executive Session pursuant to A.R.S. 38-431.03(A)(3) for legal advice on the hiring, recruiting, and promotional processes set forth in City Charter, Code, and Personnel Policy

- b. Executive Session pursuant to A.R.S. 38-431.03(A)(1) to review the hiring, compensation, and other employment considerations relating to the City's Public Works Director.
- c. Executive Session pursuant to A.R.S. 38-431.03(A)(1) to review the hiring, compensation, and other employment considerations relating to the City's Assistant City Manager.
- d. Executive Session pursuant to A.R.S. 38-461.03(A)(1) to review the hiring, compensation, and other employment considerations relating to the City's City Clerk.


13. POST EXECUTIVE SESSION: (DISCUSSION AND POSSIBLE ACTION)

- a. Discussion/Possible Action on the impact of staffing and legal costs on the current fiscal year's budget. Possible action to approve a budget amendment in the amount of \$257,209 from the Library, Golf Course, Animal Control, Fire, and Senior Center departments for the payment of additional retirement funds in the Fleet Department and additional Professional Services in the Administration Department.
- b. Discussion/Possible Action on possible adjustments to the 2024/2025 budget priorities.

NOTE: The Council may go into Executive Session for the purpose of obtaining legal advice from the City's Attorney(s) on any of the above agenda items pursuant to A.R.S. 38-461.03(A)(3).

14. ADJOURNMENT:

Posted the 20th day of February 2025



Lisa Hunt, CMC, City Clerk

Approved by: 

Initials

*Individuals must submit a "Request to Address City Council" form to the City Clerk prior to the start of the meeting.

Anyone may address the City Council on any issue within the jurisdiction of the Council. City Council may generally not discuss items that are not specifically identified on the agenda, except in certain circumstances. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids may not be presented during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

**Any citizen of the City may appear before the Council at any regular meeting and present a written petition. Such petitions shall be considered, and response given within 31 days in conformity with the requirements of the Charter, the Open Meeting Law, and other statutory and constitutional provisions per Holbrook City Charter Article II, Section 2.18.

Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the meeting. Individual members of the public body may respond to comments made by others who have addressed the public body.

The Holbrook City Council may discuss or take legal action on any item listed on the Agenda.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public that a meeting, which is open to the public, will be held on above-mentioned date and time, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Doors open to the City Council Chambers 15 minutes prior to the scheduled start of the meeting for public seating. Members of the City Council may choose to participate in this meeting in person, telephonically or by video communication. The City Council may adjourn into executive session, which will not be open to the public, to discuss any matter listed on the agenda in accordance with A.R.S. 38-431.03. The Holbrook City Council may vote to hold an executive session for the purpose of obtaining legal advice from the Council's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

Electronic versions of this agenda can be found at www.holbrookaz.gov. A final agenda will be available twenty-four hours prior to the meeting in the City Clerk's office, 465 N. 1st Ave, Holbrook, AZ 86025.